

WIOA Implementation: Facilitation of Partner Convenings

QUESTIONS AND ANSWERS

- Q1: What is the number of expected stakeholders who will be attending the 2 brainstorming meetings?
A1: One of the sessions will be attended by at least 13 partner organizations. Another session is an event to be attended by staff members from each partner.
- Q2: Is the budget for the whole project \$4,500 (as indicated by the “Funding Available”).
A2: That is the funding available for this project.
- Q3: Is the contractor expected to produce the white paper? Or just provide data from the brainstorming sessions for the white paper?
A3: Expected deliverable is the white paper.
- Q4: Can you please share the updated Local Implementation Plan? We didn't see it on your website but perhaps we've missed it.
A4: The Local Plan that we are tasked to implement is located here, http://www.aawdc.org/sites/default/files/AAWDC%20Local%20Plan%20Final%20with%20Changes%2003_14_17.pdf.
- Q5: Do you have dates set for the 2 sessions in Feb and March?
A5: We don't have any specific dates as yet.
- Q6: Is the goal for the facilitator to guide the group through a process that yields findings/recommendations and ultimately updates to the Local Implementation Plan? That is implied but we wanted to confirm as knowing the outcome you're driving toward will inform session design.
A6: The goal is to develop strategies for implementation of the Local Plan.
- Q7: The RFP states that there will be two brainstorming sessions. Do you envision two full-day sessions (e.g., 8:30 - 4:30)? If not full day, how long will each session be?
A7: It could be a topic for discussion; however, one could be 4 hours and another – an entire day.
- Q8: The RFP states that the second session is a brainstorming session "with Partner staff to educate, train and discuss day-to-day details of each process." Are you looking for a session to brainstorm ideas on how you might educate and train and on what the day-to-day details of the processes might look like? Or is the second session intended to take the ideas generated with key partner representatives from session one, and use them to train the partner staff in session two? It's not clear to me the outcomes you are looking for from session 2.
A8: It is a combination of the two: educate staff on the general ideas and brainstorm with them strategies and processes for their implementation.
- Q9: Also - I wanted to point out that the RFP asks for Notice of Intent to Apply by Friday December 11. However, December 11 is Monday, so my assumption is that you are looking for the intent to apply by Monday, December 11 or possibly Friday, December 15?
A9: Monday, December 11th.