



**Thursday, January 28, 2021**  
**Virtual ZOOM Meeting**  
**9:00 AM – 11:00 AM**

- |      |  |                |
|------|--|----------------|
| I.   | Welcome & Introductions  | Walt Townshend |
| II.  | Approval of Agenda & Minutes   | Walt Townshend |
| III. | Overview of Unemployment Claims  | Mike Kelly     |
| IV.  | Overview of Supply & Demand Labor Market Data  | Milena Kornyl  |
| V.   | Overview of the WIOA Local Plan  | Kristy Fairfax |
|      | <ul style="list-style-type: none"><li>• Review of the WIOA Local Plan Survey</li><li>• Summary of the WIOA Local Plan Survey</li><li>• Discussion of the Board’s Vision &amp; Goals</li></ul>  |                |
| VI.  | New Business   | Walt Townshend |
|      | <ul style="list-style-type: none"><li>• Motion to approve the WIOA Local Plan for public comment</li><li>• Motion for LWDB Governance Committee to approve the WIOA final plan</li><li>• Motion for LWDB Governance Committee to approve the MOU/RSA</li></ul> |                |
| VII. | Meeting Adjournment  | Walt Townshend |

**Remaining FY21 ACo Local Workforce Development Board Meetings**

- Thursday, April 22, 2021 (LWDB Retreat, time/location TBD)
- Thursday, June 24, 2021 (9:00 AM – 11:00 AM)



## Virtual ZOOM Meeting

Thursday, October 29, 2020  
9:00 AM – 11:00 AM

### MINUTES

#### **Members Present**

Armstead, Franchaun  
Cajudoy, Ray  
Dopheide, Grant  
Emmel, Judy  
McGovern, Julie  
Myshko, Nancy  
Oliver, Nicole  
Ross, Jason  
Townshend, Walt, Chair  
Williams, Venus  
Murray, Kirkland  
White, Carnitra  
Fairley, Charlestine, Ph.D.

Cash, Eric  
Akers, Mike  
Killeen, Thomas  
Pfundstein, Thomas  
Waldroff, Dale  
Dietrich, Tammy  
Jones, Sandy  
Dewling, Anita  
Stewart, Michelle  
James, Andre  
President, Alicia

#### **Members Absent**

Weaver, James

#### **AAWDC Staff**

Ching, JC  
Leonard, Bekki  
Lynch, Louise  
Klahr, Pam  
Kornyl, Milena  
Papanikolas, Jason  
Shaw, Heidi

#### **Guests**

Daraius Irani, Ph.D  
Kenneth Lemberg  
Lisa Rice

Mike Digiacommo

## **Partners**

Gunter, Robert  
Reynolds, Theresa  
Gibson, Gina

Rena Burkowsky

## **WELCOME AND INTRODUCTIONS**

Mr. Townshend welcomed all to the meeting and explained that the purpose of the AACo Local Workforce Development Board is to act as a convener, a capacity builder, provide intelligence for labor market trends, provide oversight for the Career Center, and oversight for WIOA Title 1 finances. Mr. Townshend explained that the guest speaker, Dr. Daraius Irani, Vice President, Strategic Partnerships & Applied Research at Townson University will be interested in thoughts of all LWDB members and partners regarding recovery from COVID-19.

Mr. Townshend introduced the 3 new LWDB members as follows:

- Mr. Sonny Yeatman, President, IUEC Local #10 (Labor Representative)
- Ms. Alicia President, Manager, Talent Acquisition, Southwest Airlines (Business Representative – replacing Christie Laffey)
- Charlestine Fairley, Ph.D., Chief Executive Officer, AACo Community Action Agency (Other Representative – Community)

Mr. Townshend indicated that Ms. McGovern will be retiring from Luminis Health sometime in January. Mr. Townshend thanked Ms. McGovern for her service and all that she's done during her terms on the LWDB.

Mr. Townshend conducted roll call and requested that all on the call introduce themselves and share the business they represent and what their roll is within their business.

## **APPROVAL OF MINUTES AND AGENDA**

Mr. Townshend requested a motion to approve the Agenda for today's meeting and a motion to approve the minutes from the June 25, 2020 LWDB meeting. Mr. Akers made a motion to approve the Agenda for today's meeting and the minutes from the June 25, 2020 LWDB meeting. Ms. McGovern seconded the motion to approve the Agenda for today's meeting and the minutes from the June 25, 2020 LWDB meeting. With no further discussion or objections, the Agenda for today's meeting and the minutes from the June 25, 2020 LWDB meeting were approved as written.

## **GUEST PRESENTATION**

Mr. Townshend introduced Daraius Irani, Ph.D. Vice President, Strategic Partnership & Applied Research at Townson University. Dr. Irani also serves as chief economist for the Regional Economic Studies Institute (RESI) at Towson University, a policy group providing economic, fiscal impact, and policy analysis to state agencies, nonprofit organizations, and private sector firms.

Dr. Irani presented “Economic Update in the Age of Coronavirus” that gave an overview of the economic impact due to COVID-19 and how the nation and the State of Maryland are dealing with the pandemic. Dr. Irani indicated that the State will most likely not return to normalcy until sometime around 2022. Dr. Irani explained that the virus and its impact will keep up for another 6 -18 months and detailed the challenges that presents to businesses, households, schools, hotels, large venue businesses, sporting events, restaurants & hospitality, workforce, and the reduction of the labor force regarding women. Dr. Irani explained that women returning to the workforce are going to be a big issue going forward mostly due to childcare issues and access to childcare. Dr. Irani reviewed statistical information regarding the following:

- GDP for the second quarter of 2020 (fell significantly (-) 34%)
- Large drops in personal consumption (-) 33.2%
- Government spending held at 2.5%
- Import and export drops
- Job openings and data that indicates job openings no longer outnumber persons looking for work
- Historic highs for national unemployment and underemployment
- National unemployment highs and continuous unemployment numbers
- Decrease in consumer sentiment has dropped sharply, as well as housing, retail sales,
- Reviewed data for the Federal Interest Rates, stock market, bond market, U.S. manufacturing, college enrollment, early teacher retirement
- Maryland’s GSP, Maryland’s job rate and unemployment rates, and the long-term effect on Maryland jobs, and the job sectors that have been affected by the pandemic

Mr. Townshend opened the meeting for board members to present questions for Dr. Irani.

*Ms. Dewling:* Where do you see the housing market going within the next year? Dr. Irani indicated that housing sales have been trending upward, however middle and lower income people will continue to have challenges regarding housing.

*Mr. Yeatman:* How are we going to be prepared to deal with massive retirement issues with the construction industry? Dr. Irani indicated that there will now be opportunities for young people to get into industries and trades and encouraged to be seek out apprenticeship opportunities. The trades will be able to offer a good living wage, stable employment, and career advancement.

*Ms. Jones:* shared that at AACC credited courses and certification applications are down slightly, however apprenticeship programs and healthcare training programs are increasing.

*Mr. Murray:* asked what should the Local Board’s focus be during the short term recovery period and the long term recovery period? Dr. Irani indicated that the board is currently focused on 4 strong industries (HITCH). Dr. Irani indicated that needs will be for IT professionals, construction workers, transportation and warehouse professionals, and healthcare workers, and hospitality.

*Ms. Armstead:* Is there any data on what women will be doing following the COVID crisis when they return to the workforce? Dr. Irani explained his concerns regarding women returning to the workforce after COVID as they will decline. Right now women are the educators at home and are working from home, so their future is uncertain.

*Ms. Shaw:* Is there a perception of women leaving the workforce that presents a risk in hiring them in the future? Dr. Irani not certain of this issue, however if out of the workforce for too long and their skill level drops, this could be an issue with re-entry to the workforce for women. Dr. Irani indicated that gender mix is going to be important for the workforce going forward.

*Mr. Townshend:* Will there still be stimulus money available going forward for those who gone through the first round of stimulus money and can't pay their rent, etc.? Dr. Irani indicated that we are entering a difficult period now but hopes to get a new stimulus package prior to the election in November.

Mr. Townshend requested that any further questions be emailed to Dr. Irani.

### **LWDB CHAIRS REPORT**

Mr. Townshend shared that he, Mr. Murray, and Mr. DiGiacomo met with workforce Directors across the State recently to hear Dr. Freeman Hrabowski, III speak about diversity and inclusion in the workforce for the future and how to address future needs. Mr. Townshend will continue exploring efforts and develop something in writing to have a framework to work with going forward.

### **LOCAL DIRECTORS REPORT**

Mr. Murray noted that information regarding Labor Market data and the Fiscal Budget vs. Actuals Reports were sent out to board members prior to this meeting and asked that any questions regarding these documents be emailed to him.

Mr. Murray reviewed and explained the following regarding the following:

Return-to-Work Survey that AAWDC conducted. There were 153 responses from residents that included the following:

- 78% were looking for a job, 22% were not looking for a job.
- Of those not looking for a job – 21% said they could not look for one because of current life circumstances.
- Safety was the number one concern for respondents when considering returning to work.
  - 6% said safety was preventing them from returning and 25% said it was a major concern.
  - Childcare was the second largest concern with returning to work.
    - 75% said childcare was preventing them from working.
  - Of all the respondents, 62 had school-aged children.
    - 35 of those 60 said they were not comfortable taking their child to childcare if it was an option.
  - 91 respondents were interested in training and were connected with AAWDC community staff.

### National Workforce Development Trends:

- Mr. Murray spoke with Chris Andreson regarding issues around national engagement.
- Local Directors agree that national engagement is a major issue specifically around budget spending.

Anne Arundel County's Response to Current Need: Mr. Murray reviewed the following:

- Humanitarian Relief Fund: (as of last Friday)
  - 1,461 applications have been received
  - 360 have been approved
  - 1,012 have been denied
  - 289 cards have been distributed (326 CARES, 58 County)
- Expanded eligibility as announced on Tuesday:
  - Anne Arundel County residents making \$25/hour or less before COVID.

- Last wages as a result of COVID
- Losing wages can include temporarily or permanently lost employment or reduced hours or tips due to slow traffic at employment.

#### Childcare:

- AAWDC is working on a plan to assist residents who face barriers to employment because of childcare by providing a stipend to cover part of the cost.
- Assisting ALICE population who are working but now have unexpected childcare costs because school is virtual.

#### AAEDC:

- Ms. Dewling gave a brief overview of AAEDC's Restaurant and Food Service Grant and Childcare Providers Support Program.

AAWDC FY20 Audit Update: Mr. Murray explained that because AAWDC is the fiscal agent of the Board he wanted to inform the Board members of the Audit. Mr. Murray indicated that the Audit found a compliance issue as follows:

- Need to make sure subgrantees are in good standing and need to update the subgrantee monitoring policy and procedure.

#### H-1B One Workforce Grant:

- The U.S. Department of Labor released a grant focused on filling positions in middle to high-skill H-1B occupations.
- AAWDC is looking to lead a regional or state-wide proposal and will focus on three industries: IT/Cyber, Advanced manufacturing, and BIO.
- AAWDC is currently organizing partners and may reach out to some board members for letters of support. The grant is due November 12, 2020.

Update on Local/Regional Plan: Mr. Murray updated all regarding the Maryland Department of Labor's timeline for the Regional and Local Plan as follows:

- June 26, 2020: The State Plan approved by Federal partners
- October 1, 2020: Local Board receives guidance and timeline from State for WIOA Regional and Local Plans
- December 11, 2020: Regional Plans are due to MD DOL
- March 1, 2020: Local Plans are due to MD DOL

### **PARTNER PRESENTATION**

Youth Program (Summer Youth and Out of School Youth). Ms. Kornyl updated all regarding the Youth Program changes and the ongoing discussions on how to deliver services to the youth populations. Ms. Kornyl explained that the Summer Youth Program paired youth with businesses and worked with the County to place youth in various departments to provide them experiences with businesses and the County. Ms. Kornyl indicated that virtual programs were developed for youth to explore job readiness, skills, and career paths. This virtual program was a 6 week program for two hours each day that provided activities and a platform to develop job readiness skills. The program had a theme each week that was dedicated to each of the HITCH industries. Ms. Kornyl explained that paths were developed for each of the HITCH industries and included a representative for each to address job engagement questions. Ms. Kornyl indicated that the program started with 117 youth registrants and that 110 youth finished the program. Ms. Kornyl explained how the program will evolve into a year round program with the

goal of keeping youth engaged. Ms. Kornyl requested that if any Board members were interested in developing internship partnerships to please contact her via email.

### **LWDB COMMITTEE DISCUSSION OR ACTIONS**

Ms. McGovern discussed the West Michigan Virtual Meeting that presented their Apprenticeship Program. Ms. McGovern indicated that West Michigan is the subject expert regarding Apprenticeship and discussed the focus of the LWDB Business Industry & Engagement Committee regarding the development of apprenticeship programs for all HITCH industries. Ms. McGovern indicated that the Business & Industry Engagement Committee will continue to focus on the development of apprenticeships.

### **OLD BUSINESS**

One Stop Operator Agreement: Mr. Townshend shared that he signed the One Stop Operator Agreement and the extension of the agreement yesterday. Mr. Townshend indicated that Blue Ops will continue as the One Stop Operator and will now include that the OSO will complete the Resource Sharing Agreement (RSA) this year.

### **INTRODUCTIONS OF GUEST**

Mr. Townshend introduced Ms. Lisa Rice, CEO of Every Strength Counts, LLC. Ms. Rice explained that her the purpose of attending the LWDB meeting to get an overview of how this Board runs its meeting, meeting content, board member engagement, etc. Ms. Rice is a consultant for various boards that have developed a “think tank” to review best practices for workforce boards.

### **MEETING ADJOURNEMENT**

With no further business to discuss and no objections to adjournment the AACo Local Workforce Development Board meeting was adjourned at 10:57 AM.

# COVID-19 Impact on Anne Arundel County

## Anne Arundel County Unemployment Rate

March 2020 (Pre-COVID)  
2.9%

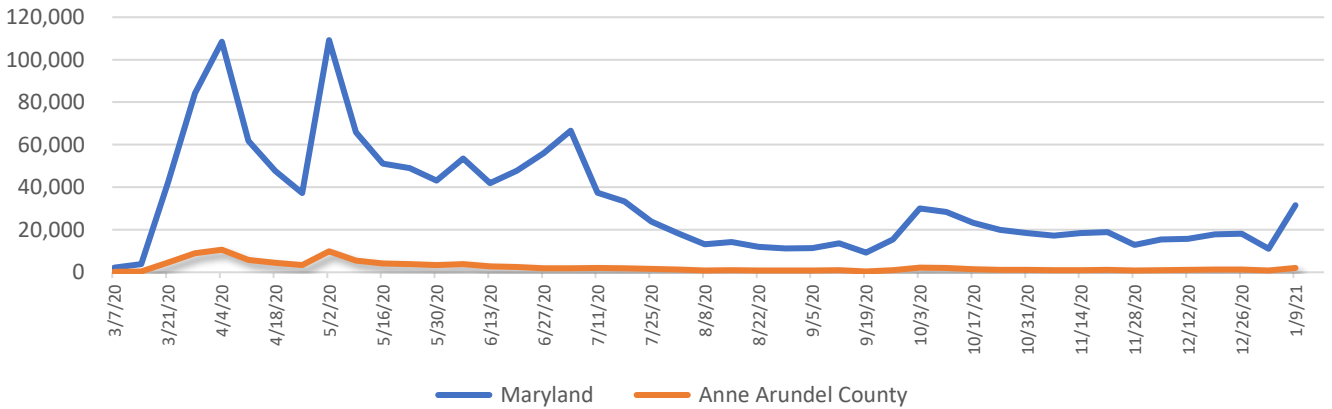
April 2020 (COVID 1<sup>st</sup> Impact)  
9.8%

### Month to Month Comparison:

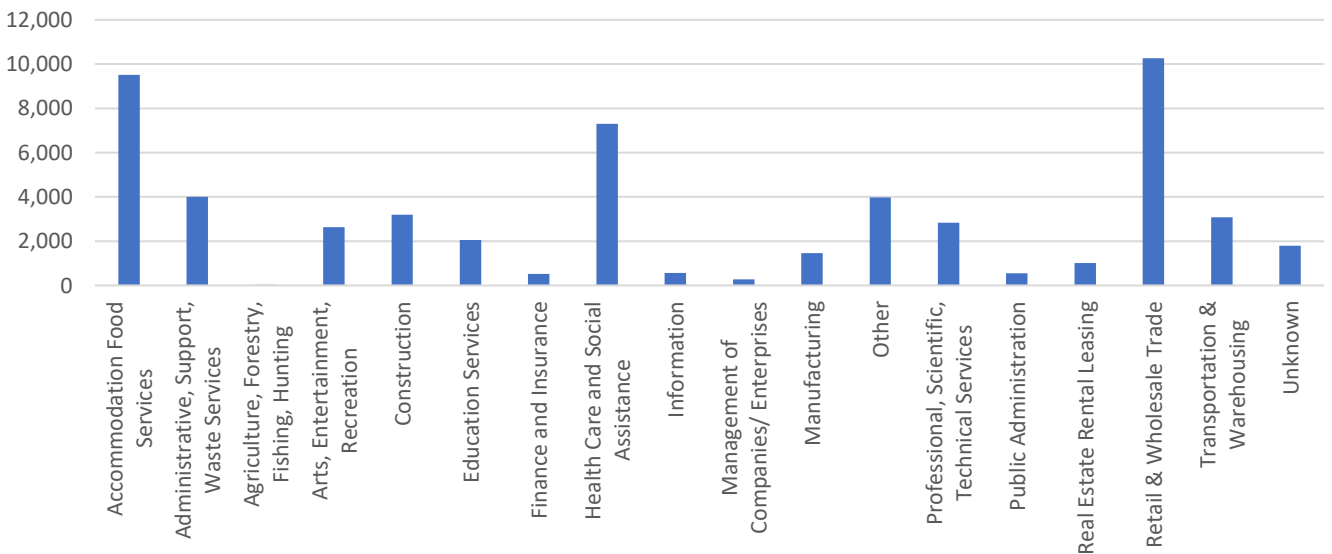
	Sept 2020	Oct 2020	Nov 2020
US	7.8%	6.9%	6.7%
Maryland	7.3%	7.6%	6.6%
AA County	6.1%	6.2%	5.3%

## Maryland and AA County Weekly Unemployment Claims

Since March 2020



## Regular UI Claims by Industry





# Virtual Services Provided to Anne Arundel County Residents FY21 YTD

6,597

Individuals receiving staff assisted services

26,188

Staff assisted services provided

1,854

RESEA/ROW clients received basic career and informational services

86

New residents enrolled in intensive AAWDC services

7,799

Virtual one on one career coaching sessions held

247

Residents provided answers to UI questions

2,997

Services provided to businesses

6,944

Candidates referred to open positions

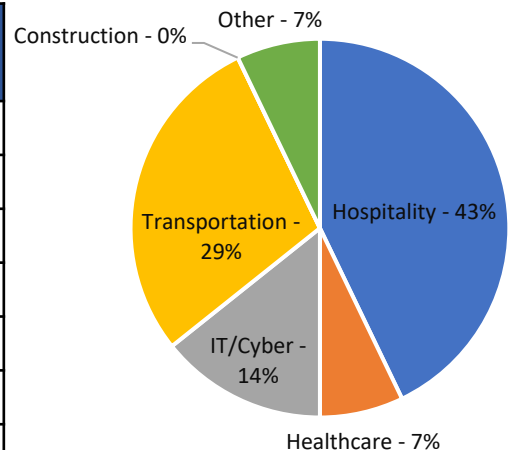
465,470

Emails sent to businesses and job seekers with resources and information

## WARN & Dislocation Notices

	Number of Notices Effective that Month	Number of Employees Impacted
July	0	0
Aug	0	0
Sept	4	15
Oct	2	48
Nov	1	16
Dec	3	382
Jan	4	130

## Notices by Industry



# WIOA Performance Indicators

## Adult

**79.4%**

Individuals were employed in the 2nd QTR after they ended the program  
(Goal - 76%)

**\$30,316**

Annual MEDIAN Earnings  
(Goal - \$26,000)

**54.1%**

Of those who went into training Earned Credential/s  
(Goal - 58%)

**75.8%**

Individuals were employed in the 4th QTR after they ended the program  
(Goal - 72%)

**56.1%**

Of individuals in training or education had measurable skills gains  
(Goal - 52%)

## Dislocated Worker

**82.8%**

Individuals were employed in the 2nd QTR after they ended the program  
(Goal - 80%)

**\$48,048**

Annual MEDIAN Earnings  
(Goal - \$34,000)

**47.1%**

Of those who went into training Earned Credential/s  
(Goal - 56%)

**76.9%**

Individuals were employed in the 4th QTR after they ended the program  
(Goal - 76%)

**76.2%**

Of individuals in training or education had measurable skills gains  
(Goal - 52%)

## Youth

**79.2%**

Individuals were employed in the 2nd QTR after they ended the program  
(Goal - 70%)

**\$13,528**

Annual MEDIAN Earnings  
(Goal - \$15,200)

**57.7%**

Of those who went into training Earned Credential/s  
(Goal - 65%)

**76.9%**

Individuals were employed in the 4th QTR after they ended the program  
(Goal - 65%)

**61.3%**

Of individuals in training or education had measurable skills gains  
(Goal - 48%)

## Labor Exchange

**65.1%**

Individuals were employed in the 2nd QTR after they ended the program  
(Goal - 59%)

**\$31,392**

Annual MEDIAN Earnings  
(Goal - \$26,000)

**67.5%**

Individuals were employed in the 4th QTR after they ended the program  
(Goal - 58%)

# WIOA Title I Grant Outcomes | FY21

## WIOA Adult/Dislocated Worker

Performance Outcomes	Q2 Actual	YTD
Newly Enrolled	37	83
Total Enrolled	n/a	180
Successfully Completed Occupational Training	33	44
Received Credential(s)	12	18
Completed Work and Learn	1	1
Became Job Ready	15	16
Gained Employment	6	17

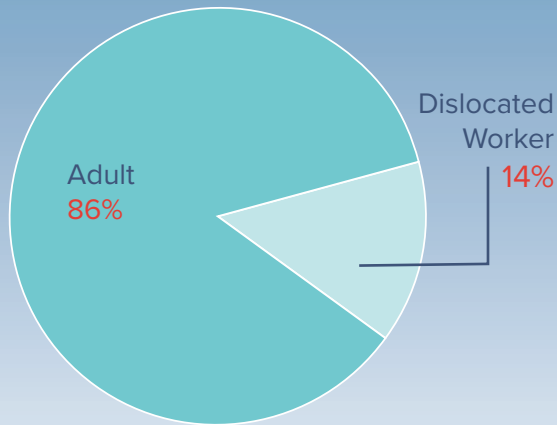
## WIOA Youth

Performance Outcomes	Q2 Actual	YTD
Newly Enrolled	4	10
Total Enrolled	n/a	30
Successfully Completed Occupational Training	0	0
Received Credential(s)	0	8
Completed Work and Learn	0	3
Became Job Ready	0	0
Gained Employment	4	10

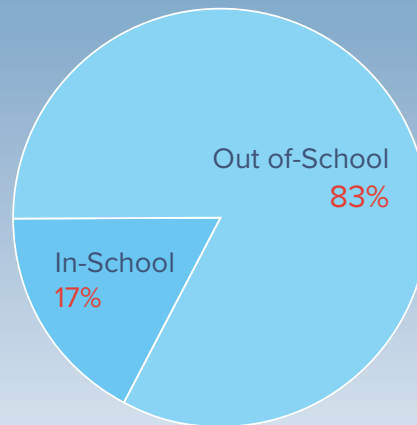
## WIOA Business Solutions

Performance Outcomes	Q2 Actual	YTD
New Business Engaged	224	357
Total Businesses Engaged	n/a	384
Services Provided	935	1,757
Open Positions Filled	7	55
Pre-screened Candidates Receiving Interviews	61%	68%
Customer Satisfaction	100%	99%

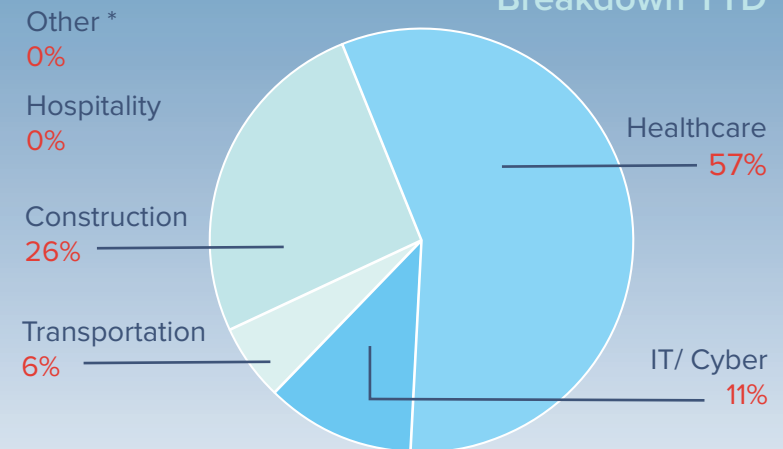
### Adult/Dislocated Worker Enrolled Q2



### Youth Enrolled Q2



### Occupational Training Breakdown YTD



# Other WIOA Title I Funded Grant Outcomes | FY21

## Career Pathways I

Performance Outcomes	Q2 Actual	YTD
Enrolled	0	13
Started Occupational Training	0	13
Successfully Completed Occupational Training	12	12
Received Credential(s)	10	10
Gained Employment	0	0

## Career Pathways II\*

Performance Outcomes	Q2 Actual	YTD
Enrolled	0	0
Started Occupational Training	0	0
Successfully Completed Occupational Training	0	0
Received Credential(s)	0	0
Gained Employment	0	0

## COVID-19 Disaster Recovery Grant

Performance Outcomes	Q2 Actual	YTD
Enrolled	0	1
Started Occupational Training	0	1
Successfully Completed Occupational Training	0	0
Received Credential(s)	0	0
Gained Employment	0	0

\*Grant will start FY21 Q4



## Local Workforce Development Director Report FY21 | Q2

### Updates from the Local Workforce Director

- President Biden has picked Boston Mayor Marty Walsh to serve as his Labor secretary. Walsh is a former top union leader and if confirmed he would be the first union member to serve as labor secretary in almost half a century. This nomination is inline with President Biden’s promise to be “the most pro-union president you’ve ever seen.”
- Anne Arundel County has started the FY22 budget process. County Executive Pittman has scheduled virtual Budget Town Halls between January 25 – February 8 to hear directly from residents on what the county should fund this year. Due to the ongoing COVID-19 pandemic and the uncertainty around economic recovery, the county is taking a cautious approach to building the budget this year.
- The Anne Arundel County Executive has asked workforce development to focus on the ALICE population as we plan and prepare for FY22. He also asked that business facing staff work with businesses to prepare for the potential \$15 minimum wage.
- In this packet you will find the WIOA metric reports for Q2. Here are some notes on these metrics:
  - The Dislocated Worker earned credential metric has dropped into the red due to a decision to place participants in training that did not lead to credentials but enhanced the participant’s changes of gaining employment. A more strategic approval will be put in place when placing participants into training.
  - The Youth median earnings and earned credential metrics dropped into the red as a result of the youth vendor no successfully ensuring participants achieves positive outcomes. The vendor is no longer delivering services and a robust plan has been put in place to avoid negative outcomes.
  - A new approach to WIOA Title 1 out-of-school youth services is being rolled out in January which includes a more aggressive recruitment strategy and will result in increased outcomes starting in Q3. It should also be noted that the 8 youth participants who received credentials in FY21 completed their occupational training in FY20.
- Since the Anne Arundel County Career Center remains closed due to COVID-19, this packet includes a report on the impact of COVID-19 on the county’s unemployment and an overview of services provided virtually.
  - The graph presented in this report shows a spike in unemployment claims starting in January. Our best guess for this spike in claims is due to the new unemployment insurance programs being rolled out after the new federal Coronavirus relief bill was passed.
  - Hospitality, retail, and food service occupations continue to make up the largest number of UI claims as those industries struggle in the current economy and restrictions.



- The WIOA Title 1 Q2 budget vs actual report shows that 43% of the Adult/Dislocated worker budget has been spent and 35% of the youth budget has been spent.
  - AAWDC received \$3.6 million of CARES funding from Anne Arundel County to support the workforce needs of the county until December 2021. As a result, this funding was used to cover many participant expenses so that WIOA funding could be spent in the second half of the fiscal year when resident engagement begins to increase.
  - The travel budget for WIOA has not been spent due to virtual work, staff will be readjusting the budget for Q3 and Q4 to consider reduced spending in certain categories.

### **Workforce System Highlights**

#### Anne Arundel County Department of Social Services

- As a part of the state's emergency relief to assist vulnerable families, our Temporary Cash Assistance (TCA) customers received a \$100 increase in their cash benefits which started this month. SNAP recipients also received an extra 15% increase in their monthly food supplement benefits as well. These increases will continue through June 2021.
- Although, the pandemic limits us to serving our customers in person, it does not limit our customer service. DSS continues to work virtually with our customers through our online application portal myDHR ([mydhrbenefits.dhr.state.md.us](https://mydhrbenefits.dhr.state.md.us)), email ([fiaverification.annearundel.gov](mailto:fiaverification.annearundel.gov)) and our appointment line (410-269-4639).
- In quarter two, despite the pandemic, 1078 jobs have been secured with both full and part-time employment at \$10 or more an hour.

#### Anne Arundel County Public Libraries

- Curbside pickup of materials continues to be available.
- The Library is hosting COVID testing, food distribution and Humanitarian Gift Card pickup.
- Free public Wi-Fi is available at all 16 library branch locations except our temporary location at the Riviera Beach branch.
- All libraries are now certified as Dementia Friendly locations.
- Libraries are scheduled to resume in person appointments in February, dependent on the status of the AA County COVID positivity rate.



### Anne Arundel Workforce Development Corporation

- In the fall, AAWDC adjusted the virtual workshop schedule to increase offerings in the afternoon and evening in an effort to make services more available to those residents who had difficulties attending during the day due to childcare and virtual schooling.
- In December AAWDC launched a virtual 5 Steps to Rapid Employment program to help individuals refresh their job search, improve their self-marketing skills, and increase their confidence. AAWDC has held this training in-person many times in the past with great success. Twenty-nine participants successfully completed the training and are better prepared for their job search in the new year. Some of what our customers said:
- Applications for the Anne Arundel County Humanitarian Relief Fund closed at 11:59 pm on December 18, 2020. Over the course of the entire project over 9,400 applications were received. So far 4,367 applications have been approved and 3,332 have been denied. To date 4,150 cards totaling \$2,075,000 in relief funding have been distributed with additional distributions scheduled throughout January. There are around 1,700 applicants that staff are still trying to get documentation from to determine final eligibility.
- AAWDC has partnered with CVS to meet their need for Pharmacy Technicians to administer the COVID-19 vaccine. Through the partnership AAWDC recruits individuals and prepares individuals through a healthcare bootcamp before they apply for a paid work and learn training opportunity with CVS. The first round was launched in December with 102 individuals attending the information session, some were directly referred to CVS and 24 individuals successfully completed the December bootcamp.

### Maryland Department of Education Division of Rehabilitation Services

- We have launched a new online referral instrument to help standardize statewide how referrals are being handled Statewide. All new referrals are not being processed by Central Office prior to assignment to field offices.
- We had 153 new referrals in Anne Arundel County in the 4th quarter of 2020.
- There were 801 AACo residents assigned to counselors during the 4th quarter of 2020.
- 26 individuals have successfully secured employment in the 4th quarter of 2020.
- 13 additional individuals' cases were closed successfully after remaining stable in employment for at least 90 days.

### Maryland Department of Labor

- We completed 314 RESEA interviews with new claimants.
- Re-Entry-15 new customers, 3 customers enrolled in apprenticeship/training opportunities, 14 placements.
- DVOP's continued to provide veteran services to eligible veterans virtually.

## AAWDC WIOA Active Grants

FISCAL YEAR 2021

Name	Start	End	Grant Amount	Amount Obligated	Amount Spent	Amount remaining
PY19 WIOA Adult, Youth, DW	7/1/2019	6/30/2021	\$ 801,883			
_Youth			\$ 801,883	0.00	\$ 801,883.00	\$ -
FY20 WIOA Adult, DW	10/1/2019	6/30/2021	\$ 527,271.00			
"_Discolted Worker			\$ 527,271.00	1105.60	\$ 241,840.49	\$ 284,325
PY20 WIOA Adult, Youth, DW	7/1/2020	6/30/2022	\$ 918,780			
_Adult			\$ 113,051	0.00	\$ 113,051.00	\$ -
_Youth			\$ 678,913	0.00	\$ 122,000.05	\$ 556,913
_Dislocated Worker			\$ 126,816	0.00	\$ -	\$ 126,816
FY21 WIOA Adult, DW	10/1/2020	6/30/2022	\$ 1,131,829			
"_Adult			\$ 564,180.00	0.00	\$ 485,348.90	\$ 78,831
"_Discolted Worker			\$ 567,649.00	0.00	\$ -	\$ 567,649
PY20 WIOA set aside Fed/Stte	10/1/2020	6/30/2021	\$ 153,394			
"PY 20 Summer Youth Connection			\$ 153,394.00	0.00	\$ 138,672.02	\$ 14,722
FY20 COVID-19 Disastr Recovery Dislocated Worker	6/1/2020	12/31/2021	\$ 175,000			
"FY20 NDWG			\$ 175,000.00	2511.00	\$ 25,645.14	\$ 146,844



**Anne Arundel WIOA Title I Initiatives  
Revenue & Budgeted Expenditures by Account  
Fiscal Year 2021**

Description	WIOA Adult/Dislocated Worker Direct Budget	Qrt 1 Actuals Adult/DLW	Qrt 2 Actuals Adult/DLW	ADLT/DLW Remaining Balance	ADL/DLW Budget Spent %	WIOA - Youth Budget	Qrt 1 Actuals Youth	Qrt 2 Actuals Youth	Youth Remaining Balance	Youth Budget Spent %
<b>Total Revenue</b>	1,428,175					969,870				
Salaries & Fringes	925,133	220,356	218,697	486,080	47%	340,628	75,512	103,704	161,412	53%
Travel	17,650	-	-	17,650	0%	9,300	-	-	9,300	0%
Facilities	148,198	35,260	34,683	78,256	47%	95,636	22,622	24,755	48,259	50%
Contracting	64,969	12,371	16,591	36,007	45%	94,975	49,784	14,311	30,880	67%
Customers and Training	105,490	987	5,679	98,824	6%	321,275	6,610	6,591	308,074	4%
Other Expenses	36,901	7,978	5,444	23,479	36%	19,887	5,369	2,643	11,876	40%
<b>Direct Program Costs</b>	<b>1,298,341</b>	<b>276,951</b>	<b>281,094</b>	<b>740,296</b>	<b>43%</b>	<b>881,701</b>	<b>159,897</b>	<b>152,003</b>	<b>569,801</b>	<b>35%</b>
Indirect Admin Costs	129,834	27,675	28,109	74,050	43%	88,170	15,977	15,200	56,992	35%
<b>Total Costs</b>	<b>1,428,175</b>	<b>304,626</b>	<b>309,203</b>	<b>1,123,549</b>	<b>43%</b>	<b>969,871</b>	<b>175,875</b>	<b>167,204</b>	<b>626,793</b>	<b>35%</b>

**Anne Arundel WIOA Initiatives  
Revenue & Budgeted Expenditures by Account  
Fiscal Year 2021**

Description	NDWG-Covid 19 Disaster Recovery	Qrt 1 Actuals NDWG	Qrt 2 Actuals NDWG	NDWG Remaining Balance	NDWG Budget Spent %	SUmmer Youth Connection Budget	Qrt 1 Actuals SYC	Qrt 2 Actuals SYC	SYC Remaining Balance	SYC Budget Spent %
<b>Total Revenue</b>	125,381					153,395				
<b>Salaries &amp; Fringes</b>	75,621	<b>7,103</b>	<b>13,376</b>	55,141	27%	48,777	<b>33,122</b>	<b>632</b>	15,023	68%
<b>Travel</b>	-	-	-	-	0%	-	-	-	-	0%
<b>Facilities</b>	2,593	-	<b>368</b>	2,225	14%	-	-	-	-	0%
<b>Contracting</b>	2,000	-		2,000	0%	10,050	<b>9,835</b>	-	215	98%
<b>Customers and Training</b>	33,000	-		33,000	0%	88,440	<b>81,216</b>	-	7,224	92%
<b>Other Expenses</b>	770	-	<b>60</b>	710	8%	-	-	-	-	0%
<b>Direct Program Costs</b>	<b>113,983</b>	<b>7,103</b>	<b>13,804</b>	<b>93,076</b>	<b>18%</b>	<b>147,267</b>	<b>124,173</b>	<b>632</b>	<b>23,094</b>	<b>84%</b>
<b>Indirect Admin Costs</b>	11,398	709	1,380	9,308	18%	6,128	12,460	73	(6,333)	203%
<b>Total Costs</b>	125,381	7,813	15,185	102,384	18%	153,395	136,633	705	16,761	89%



## Committee Report

<b>Committee Name:</b>	<i>Alignment</i>
<b>Date(s) of Meetings:</b>	<i>November 10, December 8 2020, January 12, 2021</i>
<b>Summary/Updates from Meeting(s)</b>	
<p><i>We had preliminary and ongoing discussions regarding the Local Plan, Memorandum of Understanding among Partners, and the Resource Sharing Agreement required for submission to the Maryland Department of Labor.</i></p> <p><i>Reviewed and approved a preliminary timeline for the MOU/RSA process for completion for Board approval and meet the State's timeline for submission.</i></p> <p><i>Discussed what staff training opportunities are needed for continuous quality improvement.</i></p> <p><i>Preliminary discussions as to how to report partner performance across the system. What really makes up the numbers?</i></p> <p><i>Reviewed the Customer Flow Process for inclusion in the Local Plan</i></p>	
<b>Action Taken by Committee</b>	
<p><i>Established focus areas for improvement in the workforce development system. Examples-Customer Service, Interagency Communication and Training, Establishment of Common Goals and Mission for the System.</i></p> <p><i>Approved preliminary timeline for the MOU/RSA timeline.</i></p>	
<b>Action Needed from LWDB</b>	
<p><i>The Alignment Committee will need Board approval once the Local Plan, Memorandum of Understanding, and Resource Sharing Agreement are completed.</i></p>	



## Committee Report

<b>Committee Name:</b>	Governance Committee
<b>Date(s) of Meetings:</b>	October 20, 2020, January 12, 2021
<b>Summary/Updates from Meeting(s)</b>	
<p><i>The Governance Committee reviewed the WIOA Labor Exchange Title 1 Performance Report for PY2019. AACo was mostly 100% or greater in performance. The Title 1 Performance Outcomes are in the process of being negotiated with the State for the coming reporting period. The WIOA Local Plan is due to the State by April 1, 2021. A 30 day public comment period will occur prior to the April 1, 2021 due date. The One Stop Operator Agreement has been completed and signed. The FY21 Policy List was reviewed and approved.</i></p>	
<b>Action Taken by Committee</b>	
<p><i>The Governance Committee will meet again in mid-January to review the Local Plan Sections as they apply to the Governance Committee and to review the results of the Local Plan Survey results.</i></p>	
<b>Action Needed from LWDB</b>	
<p><i>The Local Board will need to approve the Local Plan at the January LWDB Meeting. The Local Board will need to approve the Governance Committee review of all public comments regarding the Local Plan and approve the Governance Committee having final approval of the Local Plan prior to sending to the State on April 1, 2021.</i></p>	



## Committee Report

<b>Committee Name:</b>	<i>Business &amp; Industry Engagement Committee</i>
<b>Date(s) of Meetings:</b>	<i>January 13, 2021</i>
<b>Summary/Updates from Meeting(s)</b>	
<p><i>Each of the HITCH committees continue the work to attract employees to the field and have development opportunities. Apprenticeships are being explored in IT, Healthcare. Each HITCH representative is optimistic that once we put COVID behind us, the future will be good for job growth. Hospitality is dealing with the greatest setbacks and less sure when business will fully resume. Kristy Fairfax updated the committee on findings from the regional and local workforce plan research. She solicited input from the committee. The committee indicated finding qualified workers continues to be a challenge, especially in the trades, IT, Healthcare. Employees and employers are conflicted on how to manage the remote workers preferences and needs and having alignment of individual needs/wants versus business needs. Child care was identified as a barrier as was help with remote schooling.</i></p>	
<b>Action Taken by Committee</b>	
<p><i>Renewed commitment to apprenticeship Identify ways to identify additional business to join the HITCH committees Commitment to prepare a brief summary of Hitch Committee activity to be distributed prior to the B&amp;IE meeting. By reading the updates in advance the committee can be more effective in learning from one another and focused on problem solving.</i></p>	
<b>Action Needed from LWDB</b>	
<ol style="list-style-type: none"> <li><i>1. Help expand IT apprenticeships beyond the IT committee. Almost all of the HITCH industries need IT staff. Continued education will help at the business level.</i></li> <li><i>2. Assist all industries understand how much flexibility there is in establishing apprenticeships.</i></li> </ol>	



## Committee Report

<b>Committee Name:</b>	<i>Targeted Populations Committee</i>
<b>Date(s) of Meetings:</b>	<i>October 16, 2020 – January 20, 2021</i>
<b>Summary/Updates from Meeting(s)</b>	
<p><i>The Committee established which targeted populations should be served going forward. The Committee will focus their goals on serving youth with barriers to employment and create strategies to develop career paths for those in entry level jobs. Will develop outreach strategies for working with the homeless population and the ALICE populations. Committee membership and community partnerships will need to be increased.</i></p>	
<b>Action Taken by Committee</b>	
<p><i>The committee has decided to focus on the in-school and out of school youth population, the homeless population, the ALICE population, and ex-offenders for this fiscal year. The Targeted Population Committee and the Youth Sub Committee will be combined to one committee.</i></p>	
<b>Action Needed from LWDB</b>	
<p><i>There are no actions needed by the Board at this time.</i></p>	