



*Ensuring job seekers
have the skills to meet your
business expectations.*

FULL SERVICE CENTERS

Annapolis Career Center
80 West Street, Suite A
Annapolis, MD 21401
410-269-4429

Arnold Career Center
Arnold Station
1460 Ritchie Hwy, Suite 207
Arnold, MD 21012
410-793-5635

Arundel Mills Career Center
Sales and Service Training Center
7000 Arundel Mills Circle
Hanover, MD 21076
410-777-1845

Glen Burnie Career Center
7480 Baltimore Annapolis Boulevard
Suite 100
Glen Burnie, MD 21061
410-424-3240

LIMITED SERVICE CENTERS

BWI Career Center
(BWI Jobs only)
Second Floor Ticket Counter
BWI Airport, MD 21240
410-684-6838

Fort Meade Career Center
(for Military and Spouses)
Building 4432
Fort Meade, MD 20755
410-674-5240

Freetown Career Center
(Senior Focused)
7831 Huff Court
Pasadena, MD 21122
410-437-3052

*Services offered through
federal grant funds awarded to
the State of Maryland under
the Workforce Investment Act.*

CUSTOMIZED CLASS-SIZE TRAINING

Anne Arundel Workforce Development Corporation (AAWDC) provides training funding assistance to employers to train groups of to-be-hired employees in the specific occupational skills required by the employer for immediate job openings.

PROGRAM HIGHLIGHTS

AAWDC works with the employer to create a customized training to meet individual special skills needs and training requirements.

- ▶ Employers commit in writing to employ individuals upon successful completion of training.
- ▶ AAWDC pays up to 50% of cost of training; employer is responsible for the balance of training costs.
- ▶ Training is limited to preparation for full-time positions with benefits.
- ▶ Training must relate to certain job-specific skills required to do the job for which the trainee will be hired.

ELIGIBILITY

Eligibility requirements refer to both businesses and the training participants. To receive funding reimbursement, all requirements must be met.

- ▶ Private sector employers (for-profit and non-profit) are eligible. Government agencies are not eligible.
- ▶ Employers must have a permanent physical location in Anne Arundel County.
- ▶ Training providers are not eligible to apply for training funding on behalf of a business.
- ▶ Participants of training are limited to dislocated (unemployed) workers with prolonged unemployment referred by AAWDC and/or enrolled in the Maryland Workforce Exchange.
- ▶ Individual training participants must be eligible for a W-2 and reside in Anne Arundel County or work at a site in Anne Arundel County.
- ▶ Trainees must be screened by AAWDC and eligibility approved prior to the start of training.

For more information, contact:

Sallie Hays Sarelas at 443-603-3169 or ssarelas@aawdc.org

Jason Faust at 443-603-6615 or jfaust@aawdc.org